

Appendix 1

AUDIT PLAN - 2011/12	Days
Information technology (including computer systems)	140
Housing benefits	140
Risk management & business continuity management	50
Health & safety	40
People management	40
Housing including Exeter home choice	36
Payroll, Christmas club and pensions	36
Accounting	30
Council tax	30
Creditors & Corporate credit cards	30
Info man & security (data protection, Fol, records management)	30
Performance indicators audits	20
Sustainability/climate change	20
Corporate governance	15
External Audit & National Fraud Initiative investigations	15
Procurement	15
Contracts	12
National non-domestic rating	12
Museums service	10
Treasury management	8
Debtors	5
Car parking	5
Financial regulations	5
Banking, income, petty cash	4
Stocktaking, etc.	4
Insurance	3
PAYE	3
Private sector housing (improvement grants)	3
Security – general	3
Telephones & private usage	3
VAT	3
Cleansing - domestic & trade clinical waste	2
Cleansing - trade refuse	2
Car mileage claims	2
Flexi-time	2
Partnerships	2
Travel & subsistence	2
Members' expenses	1
Grant claims audits	1
Licensing, Food, H&S - Licensing unit	1
Contingency (investigations, irregularities, etc)	80
Total	865